

November 8, 2020

Dear Community Member,

The Rotary Club of Eugene Airport (RCEA) is chartered by Rotary International, a service organization that brings together business and professional leaders to provide humanitarian service and advance goodwill and peace around the world. Rotary is a non-political and non-sectarian organization open to all people regardless of race, color, creed, religion, gender, or political preference. There are 34,000+ member clubs worldwide, with 1.2 million individual members (known as Rotarians).

RCEA is committed to service in its local and world communities. Since its inception, our club has successfully participated in a variety of short-term local projects. The club now seeks to build on this work by fostering the development of a larger-scale local effort that is long-term and sustainable in addressing homelessness and housing security in our community.

It is important to note that this project concept was developed prior to the onset of the Coronavirus. It is not known at this time what impact(s) the progression of this disease will have on our community, or even how it might shape project proposals. However, our club remains committed to evaluating all proposals that address homelessness and housing security.

We invite you to apply to partner with our club in this work. Please see the attached ***Request for Proposals***.

Yours in service,

Rotary Club of Eugene Airport

[Rotary Club of Eugene Airport](#)

## Request for Proposals

Thank you for your interest in the Rotary Club of Eugene Airport's (RCEA) program to address homelessness and housing security in our community.

Projects will be evaluated on their:

- ability to address homelessness and housing security;
- use of other funding sources;
- utilization of RCEA volunteers in hands-on project elements;
- organization's record of successful project implementations; and
- the proposal's ability to effectively recognize RCEA's role and participation in this work.

Proposals will receive a preliminary evaluation by a sub-committee of RCEA members, which may include personal interviews. The top proposals will be provided to and certified by the club's Board of Directors as meeting required criteria. The organizations receiving this certification will be contacted and requested to present key aspects of their project to the club's membership. Following presentations, the club's membership will select a proposal for recommended funding.

It is anticipated that a decision will be made by April 2021.

Proposed projects may be multi-phase and multi-year. First-year funding from this grant is estimated at \$10,000, and may be increased at RCEA's option.

Applications for lesser amounts will be also considered.

### PROJECT PARTICULARS

1. Requesting organization and organization address.
2. Name of contact person.
3. Contact information (e-address; work phone; cell phone).
4. Project title.
5. Amount requested.
6. Project description: attach budget, including other project funding, timeline (schedule/calendar, significant progress milestones), Rotary participation, promotions, etc.
7. Describe how beneficiaries will be selected and participate in the project.
8. Please identify other projects of this scope/scale that your organization has successfully completed, including steps your organization took to effectively resolve issues and obstacles.

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Please **submit proposals** to this address [eugeneairportrotary@gmail.com](mailto:eugeneairportrotary@gmail.com) by **5 p.m. on Monday, December 14, 2020**. Information about the Rotary Club of Eugene Airport and this program can be found at [Rotary Club of Eugene Airport Signature Project](#).

Questions? Please contact [eugeneairportrotary@gmail.com](mailto:eugeneairportrotary@gmail.com)